

**Bye Law Addendum: Failure to abide by these bye-laws will result in a charge of breach of rule 5H**

**Bye Law H**

Reads: Squad Sizes, Mini-soccer Under 7's & Under 8's 10 players, U9's & 10's 14 players & 11 a-side U11's to U17's, 16 Players. Teams of mixed gender are allowed in the age ranges under 7's through to and including under 11's. Girls are also allowed to play in mixed U12's, 13's and u14's teams with a maximum of 4 girls per squad in the U12's to 14's age ranges.

**Bye Law H Change to:** Squad Sizes, Mini-soccer Under 7's & Under 8's **12 players**, U9's & 10's 14 players & 11 a-side U11's to U16's, 16 players, **U17's-18's, 20 players**. Teams of mixed gender are allowed in the age ranges under 7's through to and including under 11's. Girls are also allowed to play in mixed U12's, 13's and u14's teams with a maximum of 4 girls per squad in the U12's to 14's age ranges.

**Reason: Larger squad sizes for Mini-Soccer. Currently only have 3 substitutes available in Under 7's and 8's. U17's – 18's to allow larger squad size**

**Bye Law J**

Reads: Under 7's, 8's & 9's to play Saturday or Sunday with kick off times of either 12.00 noon, 1.30pm or 2.30pm, u10's to play Saturday or Sunday with kick off times of either 10.30am, 12 noon, 1.30pm or 2.30pm. u11's, u12's, u13's, u14's, u15's, u16's u17's and u18's shall play Saturday with kick off times of 10.30am, 12 noon, 1.30pm or 2.30pm. Additional kick off times may be introduced by the Committee after consultation with Halton Borough Council.

**Bye Law J Change to:** Under 7's to play Saturday, Under 8's & 9's to play Saturday or Sunday with kick off times of either 12.00 noon, 1.30pm or 2.30pm, u10's to play Saturday or Sunday with kick off times of either 10.30am, 12 noon, 1.30pm or 2.30pm. u11's to U18's shall play Saturday with kick off times of 10.30am, 12 noon, 1.30pm or 2.30pm. Additional kick off times may be introduced by the Committee after consultation with Halton Borough Council.

**Reason: League to start to move to all Saturday games including Mini-Soccer**

**Bye Law K**

Home team to confirm match day officials by 8.00pm on a Tuesday for a weekend game and 8.00pm on a Friday evening for a mid week game. Referee's fee for Mini Soccer will be £10 and for 11 a side £20

**Bye Law K Change to:**

Home team to confirm match day officials by 8.00pm on a Tuesday for a

weekend game and 8.00pm on a Friday evening for a mid week game.  
Referee's fee for Mini Soccer will be £10 and for **Under 11's –14's £22, Under 15's - U18's £25**

**Addition to Bye Law K The Home Club shall pay the Officials their fees and expenses before/immediately after the match.**

**Reason : Increase of fees and to simplify issues for referees**

#### **Bye Law N**

All clubs new and existing must become or have applied for the FA Charter Standard by their relevant county before the season begins. Failure to do so shall result in not being able to play in the league at the start of the season.

**Change to: New Clubs joining the League must obtain the FA Charter Standard award before the start of their second season in the League otherwise they will be removed from the competition.**

**Reason: Clarification of timescales to gain Charter Standard**

#### **Bye Law O**

O. A team may request a break in its fixtures, or the re-arrangement of a fixture, only if a school or club tour or trip has been arranged. Such requests must be made by submitting a fully completed form HDJFL9 at least 21 days before any tour or trip is due to take place. It is therefore the responsibility of team managers to ascertain the dates of any such tour or trip well in advance. This privilege may only be used twice in a season and only if a team falls below 8 players for Youth Football or 6 players for Mini Soccer. Letters of confirmation must be supplied to the league from either the school or tour operator.

#### **Change to**

O. A team may request a break in its fixtures, or the re-arrangement of a fixture, only if a school or club tour or trip has been arranged. Such requests must be made by submitting a fully completed form HDJFL9 at least 21 days before any tour or trip is due to take place. It is therefore the responsibility of team managers to ascertain the dates of any such tour or trip well in advance. This privilege may only be used twice in a season and only if a team falls below **10** players for Youth Football, **8 players for 9v9 format** or 6 players for Under 9's and 10's Mini Soccer. Letters of confirmation must be supplied to the league from either the school or tour operator.

**Reason: Alteration of number of players required and for 9v9 format**

#### **Bye-Law U**

U. All clubs are to ensure a delegate is present at a League meeting, failure to be represented will result in a fine of £10.00, it is the clubs responsibility to enquire as to the meetings business if they do not attend. If a club is not

present for 3 meetings they will be asked to come before the Management Committee as to why.

**Change to:**

U. All clubs are to ensure a delegate is present at a League meeting, failure to be represented will result in a fine of **£15.00 if apologies have been sent, or £20 if no apologies have been sent**, it is the clubs responsibility to enquire as to the meetings business if they do not attend. If a club is not present for 3 meetings they will be asked to come before the Management Committee as to why.

**Reason: To encourage clubs to attend League Meetings**

**Changes to Standard Code of Rules**

**1A - Last paragraph reads:** The competition will provide 11-a-side football for players who have attained the age of 10 as at midnight 31<sup>st</sup> August in a playing season and Mini-Soccer for players who have attained the age of 6 years but not the age of 10 years as at midnight on 31<sup>st</sup> August in a playing season.

**Change to 1A**

The competition will provide 11-a-side football for players who have attained the age of 10 as at midnight 31<sup>st</sup> August in a playing season and Mini-Soccer for players who have attained the age of 6 years but not the age of 10 years as at midnight on 31<sup>st</sup> August in a playing season. **9v9 may be provided for players who have attained the age of 10 as at midnight on 31<sup>st</sup> August.**

**Other formats of youth football as authorised from time to time by the FA are also permitted.**

**Reason: Provision of 9v9**

**2. B reads**

The annual subscription shall be £105.00 per team playing 11-aside football and £95.00 per team playing u9's & U10's Mini Soccer, £65.00 per team playing u7 & U8's Mini Soccer this will include the allocated number if signing on forms for players that will be given to each club at the AGM, any additional forms required will be available to download and a £1.00 fee will be payable via the registration Secretary upon completion of any additional forms, the League fee's must be paid by 28<sup>th</sup> August or the management Committee may withdraw the fixtures and any missed will not be reinstated.

**Change to 2. (B)** The Annual Subscription shall be £105 per *Team* playing 11-a-side **football and 9v9 football** and £ 95 per Team playing under 9's & under 10's Mini-Soccer, £65 per Team playing under 7's & under 8's payable on or before the 28<sup>th</sup> August in each year. **The subscription fees will include the appropriate number of signing on forms for each team. Additional signing on forms will be available to download and a £1.00 fee will be payable via the**

**registration Secretary upon completion of any additional forms, the League fees must be paid by 28th August.**

**Reason: Provision of 9v9, and clarification of rule**

**2 C reads**

Each Club shall, on the day of election, pay a Deposit of £25 which shall be returnable to Clubs on leaving the Competition provided they have fulfilled their fixtures and complied with all orders of the Management Committee.

**Change to:** 2C Each Club shall, on the day of election, pay a Deposit of **£50** which shall be returnable to Clubs on leaving the Competition provided they have fulfilled their fixtures and complied with all orders of the Management Committee.

**Reason: Increase in fees to cover clubs folding and leaving league owing monies.**

**2E Reads:**

Clubs must advise annually to the Secretary in writing by 1st July of its County Football Association affiliation number for the forthcoming Season, failing which they shall be fined £5. Clubs must advise the Secretary in writing, or on the prescribed form, of details of its Headquarters, Officers and any other information required by the Competition.

**2E Change to:**

Clubs must advise annually to the Secretary in writing by 1st July of its County Football Association affiliation number for the forthcoming Season, failing which they shall be fined **£10**. Clubs must advise the Secretary in writing, or on the prescribed form, of details of its Headquarters, Officers and any other information required by the Competition.

**Reason: Increase in fees**

**3. Reads:**

The Officers of the Competition shall be the President, Chairman, Treasurer, Secretary, Registration Secretary, Referees Secretary and Fixture Secretary and life members all with the exception of the life members to be elected annually at the Annual General Meeting. (N.B. Auditors are not Officers).

**3 Change to:**

The Officers of the Competition shall be the President, Chairman, Treasurer, Secretary, Registration Secretary, Referees Secretary, **Fixture Secretaries, six (6) floor members** and life members who with the exception of the life members shall be elected annually at the Annual General Meeting. (N.B. Auditors are not Officers).

**Reason: Clarification of league officers, extension to increase participation from member clubs**

#### **4A Reads**

The Competition shall be governed in accordance with the Rules and Regulations of The Football Association by a Management Committee comprised of the Officers and 4 members who shall be elected at the Annual General Meeting. All Participants shall abide by The Football Association Regulations for Safeguarding Children as determined by The Association from time to time.

#### **4A Change to:**

The Competition shall be governed in accordance with the Rules and Regulations of The Football Association by a Management Committee comprised of the Officers and **6** members who shall be elected at the Annual General Meeting. All Participants shall abide by The Football Association Regulations for Safeguarding Children as determined by The Association from time to time.

**Reason : Increased participation and representation from member clubs**

#### **4C Reads:**

(C) The Management Committee shall meet *as often as is necessary* to deal with business as it arises. On receiving a requisition signed by two-thirds of the Members of the Management Committee the Secretary shall convene a meeting of the Committee.

#### **4C Change to:**

(C) The Management Committee shall meet **at least 6 times a year** to deal with business as it arises. On receiving a requisition signed by two-thirds of the Members of the Management Committee the Secretary shall convene a meeting of the Committee.

**Reason : Increased frequency for management meetings**

**Committee proposals: Rule 5 (H) currently reads:** A club having failed to comply with an order or instruction of the management Committee, or failing to satisfactorily attend to the business and/or the correspondence of the competition, shall be liable to be fined or otherwise penalised at the discretion of the Management committee.

#### **5(H) Proposal to Read:**

A club having failed to comply with an order or instruction of the management Committee, or failing to satisfactorily attend to the business and/or the correspondence of the competition, shall be liable to be fined a minimum of £10 per failed instruction or otherwise penalised at the discretion of the Management committee.

### **Rule 6A Reads**

6. (A) The Annual General Meeting shall be held not later than 30th June in each year. At this meeting the following business shall be transacted provided that at least Ten Members are present and entitled to vote:-

### **6A Change to:**

6. (A) The Annual General Meeting shall be held not later than 30th June in each year. At this meeting the following business shall be transacted provided that at least **75% of** Members are present and entitled to vote:-

**Reason : Updated to reflect the increase in the number of clubs in the league**

### **6H Reads:**

(H) Any continuing Member Club failing to be represented at the Annual General Meeting without satisfactory reason being given may be fined £15

### **6H change to:**

(H) Any continuing Member Club failing to be represented at the Annual General Meeting without satisfactory reason being given shall be fined **£25**

**Reason : Increase in fine to encourage clubs to attend the AGM**

### **8(I) Reads:**

(I) Subject to The Football Association Rules dealing with players without a written contract when player desires a transfer, the Club the player wishes to transfer to shall submit a transfer form to the (Registrations) Secretary accompanied by a fee of £5. Such transfer shall be referred by the (Registrations) Secretary to the Club for which the player is registered. Should this Club object to the transfer it should state its objections in writing to the (Registrations) Secretary and to the player concerned within seven days of receipt of the transfer form. Upon receipt of the Club's consent, or upon its failure to give written objection within seven days, the (Registrations) Secretary may, on behalf of the Management Committee, transfer the player who shall be deemed eligible to play for the new Club from such date or 7 days after receipt of such transfer.

In the event of an objection to a transfer the matter shall be referred to the Management Committee for a decision.

### **8(I) Change to:**

(I) Subject to The Football Association Rules dealing with players without a written contract when player desires a transfer, the Club the player wishes to transfer to shall submit a transfer form to the (Registrations) Secretary accompanied by a fee of **£10**. Such transfer shall be referred by the (Registrations) Secretary to the Club for which the player is registered. Should this Club object to the transfer it should state its objections in writing to the (Registrations) Secretary and to the player concerned within seven days of

receipt of the transfer form. Upon receipt of the Club's consent, or upon its failure to give written objection within seven days, the (Registrations) Secretary may, on behalf of the Management Committee, transfer the player who shall be deemed eligible to play for the new Club from such date or 7 days after receipt of such transfer. In the event of an objection to a transfer the matter shall be referred to the Management Committee for a decision.

**10E Reads:**

(E) Every Club shall play its best available qualified team or teams in all matches in the Competition.

*(Note: The intention of this Rule is not to interfere with normal team selection by Clubs, but to prevent Clubs deliberately fielding a weakened team in order to unreasonably reserve players for another game or to boost the strength of another or lower team. It is NOT intended that Clubs MUST field higher team players in lower teams when the higher team has no engagement. If, in the opinion of the Management Committee, the substance or spirit of the Rule is obviously being disregarded, the Club or Clubs concerned may be called to account for its/their actions and shall be subject to such decisions as the Management Committee may determine, despite the fact that Rule 8 has not been infringed.)*

In the event of a Club playing in any match with less than 11 / 7/ 5 players they may be fined £1 for each missing player. A minimum of 7 players will constitute a team for a Competition match.

**10E Change to:**

(E) Every Club shall play its best available qualified team or teams in all matches in the Competition.

In the event of a Club playing in any match with less than **10/8** players they may be fined £1 for each missing player. A minimum of **8** players will constitute a team for a Competition match.

**Reason for change: Deletion of non-applicable 2<sup>nd</sup> paragraph and alteration of minimum player numbers to reflect new 9v9 format. No fines for Mini-Soccer teams due to small team size. Increase of minimum number of players to constitute a team for both 11 a side and 9v9 format.**

**11 A currently reads:**

The teamsheet coordinator must receive within 3 days of the date played, the result of each competition match in the prescribed manner. This must include the forename(s) and surname of the team players (in block letters) and also the Referee markings required by Rule 13, or any other information required by the competition. Failure to do so will incur a fine of £5 and/or the club being dealt as the Management Committee decide. The League may withhold any fixtures if there is a recurring problem with a team not sending in Teamsheets as required under 11 (A)

### **11A Proposal to read:**

The teamsheet coordinator must receive within 3 days of the date played, the result of each competition match in the prescribed manner. This must include the forename(s) and surname of the team players (in block letters) and also the Referee markings required by Rule 13, or any other information required by the competition. Failure to do so will incur a fine of £5 and the club being dealt as the Management Committee decide. A club must keep copies of all teamsheets, if a club fails to send in a teamsheet and receives a fine the teamsheet will still be required to be sent in to avoid a further fine and for the competitions records. The League may withhold any fixtures if there is a recurring problem with a team not sending in Teamsheets as required under 11 (A).

### **11 B Reads**

The Home Club shall telephone the result of each match to the Fixture Secretary by 8pm. Failure to do so shall incur a fine of £10.

### **11B Change to:**

The Home Club shall telephone or email the result of each match, including postponements or abandonments to the relevant Fixture Secretary by 8pm on the day of the fixture. Failure to do so shall incur a fine of £10 per late result.

### **Reason for change: Clarification of rule**

### **13E Reads**

Match Officials appointed under this Rule shall be entitled to charge standard class public transport expenses together with the following match fees:- Referee £20 for 11 a-side / £10 for mini-soccer, Registered Referees appointed by the Management Committee as Assistant Referees £10 for 11 a-side / £5 for mini soccer, subject to any limits laid down by the sanctioning Association(s). The Home Club shall pay the Officials their fees and expenses before/immediately after the match.

### **13 E Change to :**

Match Officials appointed under this Rule shall be entitled to charge standard class public transport expenses together with the following match fees:- Referee's fee for Mini Soccer will be £10 and for **Under 11's -14's £22, Under 15's - U18's £25** , Registered Referees appointed by the Management Committee as Assistant Referees £10 for 11 a-side / £5 for mini soccer, subject to any limits laid down by the sanctioning Association(s). The Home Club shall pay the Officials their fees and expenses before/immediately after the match.

### **Reason : Changes to fees for referees**

### **13 F Reads:**

In the event of a match not being played because of circumstances over which the Clubs have no control, the Match Officials, if present, shall be entitled to full fee plus expenses/half fee plus expenses/expenses only. Where a match is not played owing to one Club being in default, that Club shall be ordered to pay the Officials, if they attend the ground, their full fee and expenses.

### **13F Change to:**

In the event of a match not being played because of circumstances over which the Clubs have no control, the Match Officials, if present, shall be entitled to **half fee plus expenses**.

Where a match is not played owing to one Club being in default, that Club shall be ordered to pay the Officials, if they attend the ground, their full fee and expenses.

### **Reason: Clarification of existing rule**

### **15D Reads:**

No protest of whatever kind shall be considered by the Management Committee unless the complaining Club shall have deposited with the Secretary a sum of £15. This may be forfeited in whole or in part in the event of the complaining or protesting Club losing its case. The Competition shall have power to order the defaulting Club or the Club making a losing or frivolous protest or complaint to pay the expenses of the enquiry or to order that the costs to be shared by the parties.

### **Change 15D to :**

No protest of whatever kind shall be considered by the Management Committee unless the complaining Club shall have deposited with the Secretary a sum of **£25**. This may be forfeited in whole or in part in the event of the complaining or protesting Club losing its case. The Competition shall have power to order the defaulting Club or the Club making a losing or frivolous protest or complaint to pay the expenses of the enquiry or to order that the costs to be shared by the parties.

### **22 B Reads**

(B) All expenditure in excess of £50 shall be approved by the Management Committee. Cheques shall be signed by at least two Officers nominated by the Management Committee.

### **Change 22 B to read:**

(B) All expenditure in excess of :-

(i) (ii) (iii) All expenditure in excess of £250 to be included in the minutes of Management Committee meetings and presented to the following League Meeting.

£100 only with the approval of the Chairman and Treasurer £251 to £750 with the approval of the Finance Committee Over £751 only with approval of the

Management Committee.

Cheques shall be signed by at least two Officers nominated by the Management Committee.

**Reason: Clearer management and transparency for league expenditure**

**22C Reads**

(C) The financial year of the Competition will end on 31st December.

**Change 22 C to**

(C) The financial year of the Competition will end on 31st May

**Reason : To bring the financial year in line with our playing year.**